

INSTITUTE OF LEGAL EXECUTIVES (ILEX)/ CITY & GUILDS VOCATIONAL PARALEGAL STUDIES

Law for Non-Lawyers

These courses provide access to the study of law for those individuals engaged in seeking employment in commerce, industry or any other area of employment, which involves aspects of law, legal rights and duties. It has been identified as at the time of publication that there are currently approximately 350 employment opportunities waiting to be filled in the city.

ILEX Paralegal Training

Law for Non-Lawyers

These courses are designed to establish a national standard for those working in a legal environment as secretaries, keyboard operators, typists and personal assistants.

The courses which are custom-made (to suit the qualifications you desire) are accredited by the Institute of Legal Executives (ILEX). Courses are held at The Paralegal Charity, which is registered as an Assessment Centre with ILEX PT.

The advantages of pursuing this course:

- No entry qualification
- No formal examinations
- No restrictions on time spent on study
- Earn while you learn
- Course books are specially produced.

Here are the choices available:

- ILEX PT Vocational Legal Studies
- Vocational Paralegal Studies Certificate (II)
- Vocational Paralegal Studies Diploma (III)